University of Windsor

Facility Services

NOTICE OF SERVICE INTERRUPTION/WORK FORM

Date of Request (yyyy/mm/dd): 2017-11-21 **Requester**: R.J. Rivard, Project Administrator, ext. 2166

Start Date – End

Start Date (yyyy/mm/dd) 2017-11-21 Time (s) 7:30 AM
End Date (yyyy/mm/dd) 2017-12-10 Time (s) 4:30 PM

Notes Leddy Library West - Suite 100 door upgrades

Building(s) Affected:
1: Leddy Library -- West Wing LIBW
2: Please Select
3: Please Sele
4: Please Select

Areas/Rooms Affected: Library West - Suite 100 Main Entrance

Service to be interrupted:
1: pedestrian traffic to room 100 (see below)
2:
3:
4:

Description/Reason for Project:

Door and Hardware Upgrades:
Library West: Suite 100 Main Entrance
NOTE: Access is via N/W entrance to office area with Prox Card/Key FOB. All others are to use house phone by room 100 Main Entrance to request access to Suite 100

Contractor: Artisan Windsor, Inc. **Phone #:** 519-737-2603

Contractor/Project Managers: Perry Wong **Phone #:** 519-796-3239

Should you have any questions or concerns, please contact

the Project Administrator at mrrj@uwindsor.ca or 519-253-3000, ext. 2166, Mon-Fri 8:30am to 4:30pm

Notes:

No assistance is required from University Maintenance Services, Heating & Cooling, etc.